

Notice on Recording Class Sessions

The recording of class sessions is prohibited, except that all or part of any class session may be recorded by a course instructor who does so in accordance with University policy and practice and/or a student who has been authorized to do so as an approved accommodation through Simmons University's Office of Accessibility Services. By enrolling in a course, students acknowledge that any class session may be recorded as stated here, in whole or in part, including lecture, comments, questions, presentations, or other participation by the course instructor, students, or invited guests.

Although a course instructor may remind students that class sessions may be recorded, students should not expect to receive notification beyond this notice when a class session is being recorded.

If a course instructor records a class session for later viewing by students enrolled in the course, the recording will be made available through the University's learning management system or another University-approved platform. Recordings are provided solely for the educational use of students enrolled in the course during the applicable academic term. Students may not copy, download (unless expressly authorized), post, publish, distribute, share, or otherwise disclose a class recording, in whole or in part, to any person who is not enrolled in the course, or use the recording for any purpose unrelated to the course.

A student who has been approved by the Office of Accessibility Services to record class sessions may do so only in accordance with the terms of the approved accommodation. Unless expressly authorized in writing by the University, such recordings are for the student's personal educational use only and may not be copied, shared, posted, distributed, or otherwise disclosed to any other person.

Unauthorized use, recording, copying, posting, distribution, or disclosure of class recordings may violate University policy and applicable law, and may result in discipline, up to and including dismissal from the University.