

IMPORTANT HEALTH COVERAGE TAX DOCUMENTS (1095-C)

Due to recent federal legislation and guidance from the IRS designed to reduce paperwork and administrative burden, Simmons is using an alternative method for furnishing your annual Form 1095-C.

You will no longer automatically receive a paper copy of Form 1095-C by mail.

- **What is Form 1095-C?** Form 1095-C provides information about the health insurance coverage we offered you during the year. You are not required to attach this statement to your personal tax return; you only need to keep it with your tax records.
 - While 1095-C documents will not be mailed, you may access them in Workday on or after March 2 via the “My ACA Forms” report tax in Workday.
- **How to Request Your Form 1095-C:** If you would like a paper copy of your Form 1095-C, you may request one at any time. A copy will be provided to you no later than 30 days after your request.

To request your Form 1095-C

- **Email:** Benefits@Simmons.edu
- **Phone:** 617.521.2985
- **Address:** Simmons University, 300 The Fenway, Boston MA 02115, Attn: Benefits Department
- **Workday:** Use the “My ACA Forms” report task in workday

Note: The 1095-C is different from the 1099-HC which is the tax form required if you are a Massachusetts resident. Form 1099-HC will continue to be mailed to MA residents by January 31st. This will come directly from HPHC.

Question can be emailed to benefits@simmons.edu.