

Room Selection (AY 2024-2025)

Spring 2024



What is Room Selection?

A formal process that occurs each Spring semester for students who plan to return in the next academic year to either pick their room or be placed.

Going through the Room Selection is not the only way to live on-campus!

Terminology

- **Rising Class** - The class students will be during the next academic year - enrollment term
- **Upperlevel** - Rising Sophomores, Rising Juniors, Rising Seniors and 3+1 Students
- **Room Types** - Singles, FD Singles, Single in Suite, Single with Bath, Double, FD Double, Double in Suite, Double with Bath, Triple, Expanded Occupancy Triple, Triple in Suite, FD Triple, Quad
- **Room Selection v. Room Placement** - Selection indicates that students pick their rooms while placement indicates they are placed into rooms, with consideration of their preferences, by the Office of Residence Life
- **Americans with Disabilities Act (ADA) & Accommodations** - Required by law to which students with eligible accommodations through OAS will receive priority with placement
- **AC/ Heat Control** - Our buildings operate on one or the other
- **Living-Learning Communities (LLC)** - an intentional programmatic community that is identity or interest based
- **Time Slots** - a pre-assigned 5 minute slot that individuals or roommate groups have to select their room during room selection
 - Ordered by priority order and enrollment term
 - Credits won't matter
- **True Single** - a single that stands alone and is not within a suite

Participation

Students who would like to participate will need to fill out the Housing Application from February 27th - March 1st

Regardless if you are guaranteed or not, you must fill out the application within the open window

Not everyone who fills out the application will be selected to participate, due to having more applicants than we have designated upperlevel beds.

How do we designate our beds? (Updated After Website went live)

- Maximum Beds on Campus determined by Boston Lodging Permits
 - 1040
- Reserved beds for incoming FYs and Transfers
 - 332 (FY - 307 & Transfer - 25)
 - Simmons, Morse, Various spaces to meet accommodations
 - We are at the maximum EOTs
- Guaranteed Housing - Upperlevel Beds
 - 30 (RAs)
 - 20 (Simmons Distinguished Scholars)
 - About 300 (Current FYs who lived on-campus in Fall 2023 - Spring 2024)
- Non - Guaranteed Housing - Upperlevel Beds Available
 - 358

Guaranteed Housing

Second Year in Housing Guarantee

- Must have lived on campus in the Fall 2023 and Spring 2024 semesters as a first year, first time college student
- Must meet all deadlines of Room Selection

Simmons Distinguished Scholars

- Simmons Distinguished Scholars are guaranteed housing for all four years of their Simmons Experience
- If Simmons Distinguished Scholars do not fill out the Housing Application prior to its closing, we will prioritize them on the waitlist

Selected RAs for the 2024 - 2025 Academic Year

- Still must fill out the application and contract

How does ORL determine who can participate in Room Selection

Pull out all applicants who are guaranteed a bed

Take the list of non-guaranteed applicants, placed them in a randomized list generator to determine who can participate

Those who are not selected to participate are always welcome to fill out the Housing Waitlist Application! We always exhaust our waitlist!

To Do List (Desire to Participate)

- Apply to a Living-Learning Community of your choice (optional).
- Request or renew your Housing Accommodation via the Office of Accessibility Services (as needed).
- Review the 2024-2025 Housing Contract on your Housing Portal (will be available starting February 20th).
- Apply and sign your contract on your Housing Portal via the Housing Application (Opens on Tuesday, February 27th).

Living-Learning Communities (LLCs)

2024-2025 Offerings for Upperlevel Students

- UP Trans & Non-Binary - Dix 1st - 16 student beds, 1 RA bed
- Mixed Class Religious Observation - Evans 1st - 12 student beds

Living-Learning Communities (LLCs)

Application Process Timeline

- Application Opens - January 16th
- Application Closes - February 13th
- Professional Review of Applications - February 14th - February 20th
- Decisions Sent - February 21st
- Acceptance of Spot of LLC - February 23rd
- Placements of LLC Assignments will happen the week of March 18th - March 22nd directly after Residential Accommodation placement

LLC Student Interest

Are you interested in a LLC that you don't see?
Contact reslife@simmons.edu to propose an
LLC for the Academic Year of 2025 - 2026! We
work 6-12 months ahead of time in planning!

Residential Accommodations (OAS)

- 1/17- Residential Accommodation Request Opening
 - OAS will start reviewing submissions on this date
- 3/1 - Residential Accommodation Request "Closing"
 - Submissions after this date cannot receive priority in Room Placement
 - Accommodations will be honored depending on room inventory if submitted after this date
- 3/18 - 3/22 - Residential Accommodation Placements
 - Placed by eligibility date
 - Once Room Assignments are shared, we will not change them based on preferences. You will receive a timeslot to adjust your assignment during selection.
- [Registering with OAS](#)
- Students who are placed will also receive a Time Slot to participate in Room Selection. This means they can create a roommate group in if they are not in a single or elect to participate in the process without the accommodation
- Some rooms in our more up to date buildings need to be taken offline for our FY students to meet their accommodation requirements
- Limited AC Accommodations can be installed - Continuous AC accommodation
- Those with **only** Service Animal or ESAs accommodations will not be placed

Residential Accommodation Example

- Resident A has been deemed eligible for an Air Conditioning Accommodation. ORL has placed Resident A in Dix Hall. Resident does not prefer Dix Hall, but it meets their accommodation criteria. Resident A will receive a timeslot in Room Selection to be able to pick another space on campus that either meets their accommodation, or they are able to forgo their accommodation to select into another space entirely. Resident A can pull in a friend or create a roommate group during their time slot.

The Housing Application & Contract

Housing Application

Opens

**Tuesday,
February 27th
at 9am**

Closes

**Friday,
March 1st
at 4pm**

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Room and Board Rates (AY 2024 - 2025)

- \$8,808.50 per semester
- \$35 daily rate during Winter Break, Early Arrivals, Late Stays

Application & Contract

- The Housing Application also serves as your Housing Contract for the Fall 2024 and Spring 2025 semesters.
- Students must SUBMIT the application in order to participate in Room Selection. Roommate groups cannot pull in a student who does not have a submitted application on file.
- Once a student SUBMITS the Housing Application they will receive a confirmation email (check spam and junk folders). If you do not get this email, it may indicate that you did not click submit.

Housing Application Questions

- Directory Information
- Emergency/ Missing Person Contact Information
- LLC Interest
 - To gain an idea of who would be interested to fill unexpected vacancies on those floors after the application process
 - Indicating interest does not mean you are in the LLC
- Religious Identity - Used for Benchmarking only - MCC Driven
- Roommate Matching Questionnaire
 - Used to assist matching if you are going into selection as an individual
 - If you need to make a change in the year
- Signing the Housing Contract with your Student ID Number
- **SUBMIT** - If your application is not submitted and you do not receive a confirmation email, it will not be received by ORL

☒ Housing Assignment 2022-
2023

☒ Gender Inclusive Housing
Statement

☒ Housing and Dining
Accommodations

☒ COVID-19 Vaccine Information

☒ Personal Details

Application Submission

**In order for this application to be considered complete,
you must select "Submit" below.**

Thank you for applying for Housing for Spring 2023 Semester. The Office of Residence Life will contact you starting December 5th for assignment information.

SUBMIT

Academic Year 2022-2023

(9/3/2022 - 5/14/2023)

APPLY

Academic Year 2022-2023

(9/3/2022 - 5/14/2023)

You started your application for **Academic Year 2022-2023** on **11/14/2022** , and have **signed the contract** as of **11/14/2022**.

The status of your application is **not complete**.

CONTINUE

Academic Year 2022-2023

(9/3/2022 - 5/14/2023)

You started your application for **Academic Year 2022-2023** on **2/3/2022** , and have **signed the contract** as of **10/27/2022**.

Your application is complete as of **3/31/2022**.

CONTINUE

Troubleshooting ([Housing Portal](#))

- Clear you Cache
- Google search “StarRez Simmons University”
- Only use one internet browser to not bog down the system
- Come back again later
 - Your submission date and time will not matter as long as it is submitted prior to March 1st at 4pm

Status Notification

Applicants will receive an email to alert them of their eligibility status to participate in Room Selection from March 4th – March 6th. If eligible to participate, either from the randomization process or from a housing guarantee, you will be given a 5-minute Room Selection timeslot. To tap into the housing guarantee for your specific category, you must meet all required deadlines.

To Do List (Once Selected to Participate)

- Submit a Roommate Group Consent and Verification form by March 14th.
 - You can **only** pull in people who are also deemed eligible or those who are guaranteed.
- Fill out the Proxy form if no members of your requested roommate group can make your collective best-assigned Room Selection Time Slot by March 14th.
- Select your room on your Room Selection Day!

Roommate Group Form

- Name, emails, and signatures of all in a roommate group
- Only one submission from the group is needed
- Signatures
- Once submitted these cannot change
- Can pull in someone from a different class
- **Roommate Groupings who want a suite must fill the suite during the room selection process**
- We use this form to verify that all roommate groups and participants have an active application on file
- We do not use this form to guarantee that these roommate groups will remain in tact
- Everyone agrees to serve as a proxy for one another
- We use this form as permission for the Office of Residence Life to place students if none of them can attend their best Timeslot

Due: March 14th at 12pm

Proxy Form

- Consent for ORL to pick your space if the group cannot make the best timeslot of your group
- Building Preferences Rank
- Email follow up to inform you of your assignment/ added to your Housing Portal

Room Selection Days



Simmons
UNIVERSITY

Timeslots

- A 5 minute time period where a group will physically select their room
- These timeslots are assigned by ORL
- Priority Order (by Enrollment Term)
 - Rising 3+1 & Rising Seniors
 - Rising Juniors
 - Rising Sophomores
- **Randomized within rising status**
- **Credits do not matter**
- Timeslots will be sent the week on a singular day from March 4th - March 8th
- If you are not available during your time slot you can have someone in your roommate group select for you. If all individuals cannot make it, the Office of Residence Life will select for the group (Roommate Grouping & Proxy Form)
- If you have already been placed, or if you joined someone with an earlier timeslot - you do not need to attend your timeslot

Room Selection Days

March 25th - March 29th & April 1st - April 5th

- On the day and time of your (or the best) Room Selection Time Slot, the individual or roommate group will come to a predetermined location to select their room. Each Time Slot is 5 minutes long, so individuals/ roommate groups need to be prompt. If students miss their time slot, the Residence Life proxy will select for them. There will be a professional staff member from the Office of Residence Life to assist in answering questions. You cannot change your room selection after your timeslot, that includes going to another roommate's timeslot.
- Once a group has selected, all other timeslots are considered voided.
- If you are studying abroad during the Spring 2024 and you have the best time of your group, you can Zoom into your selection time, but it needs to be pre-arranged.

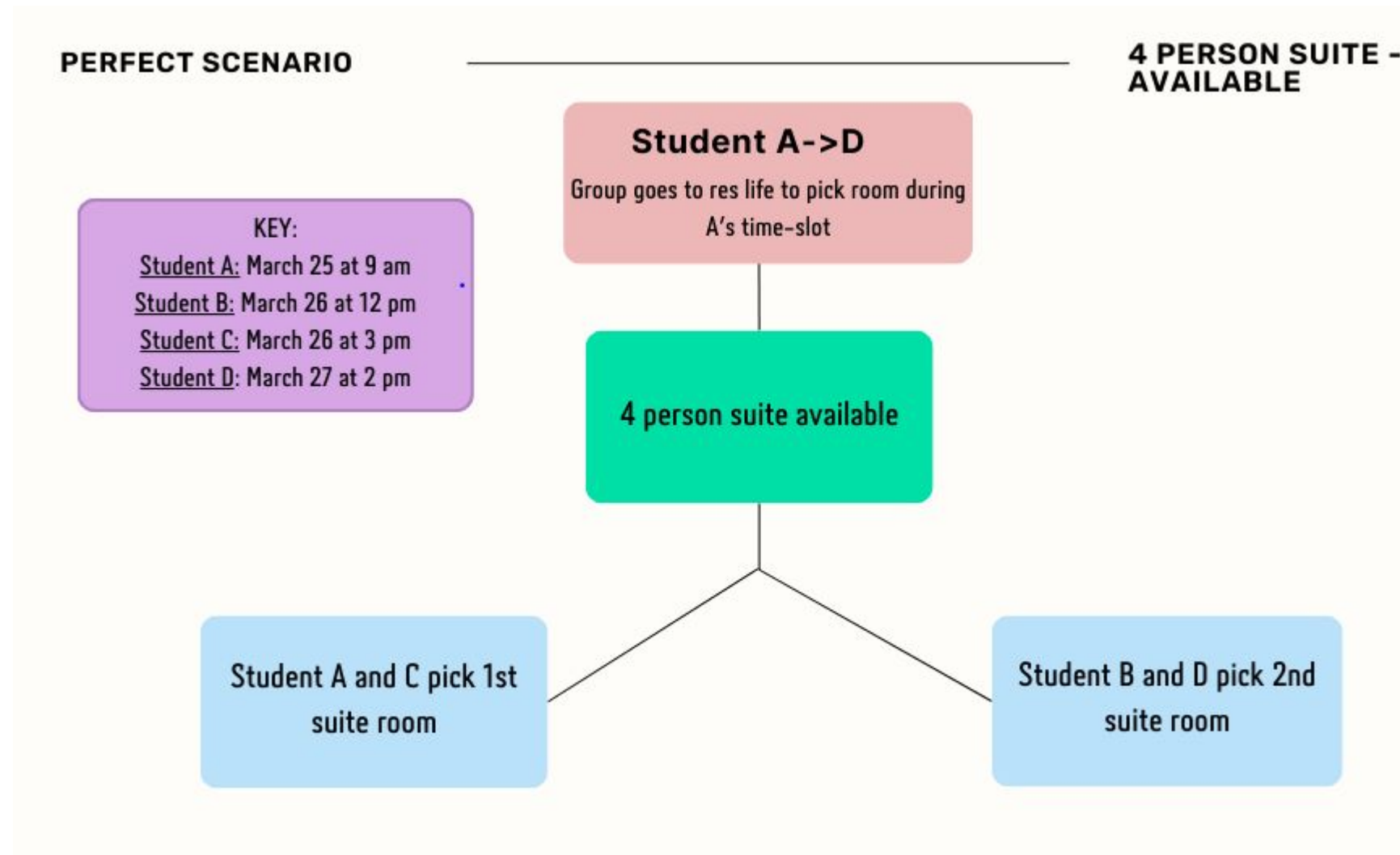
Planning

- [Floor Plans](#)
 - Will be up to date by January 2024
- Available Rooms
 - Linked document on your Housing Portal
 - Use it to plan selection
 - Will be updated daily, but is not considered live
- Reading a Room Assignment
 - Example: Arnold 105A (105 is the room, A is the bed)
 - Example: Smith 105BA (105 is the suite, B is the room within the suite, A is the bed)
- Falling into multiple categories
 - We will try to place those into their preferred LLC, but By Law, the Office of Residence Life's priority is accommodations. All folks with accommodations will get a Timeslot in order to deviate from their accommodation or pick another space that meets their needs.
 - If you would like to live in multiple LLCs or the LLC that you want is not in the building you prefer, you must make a choice.
- Be flexible!

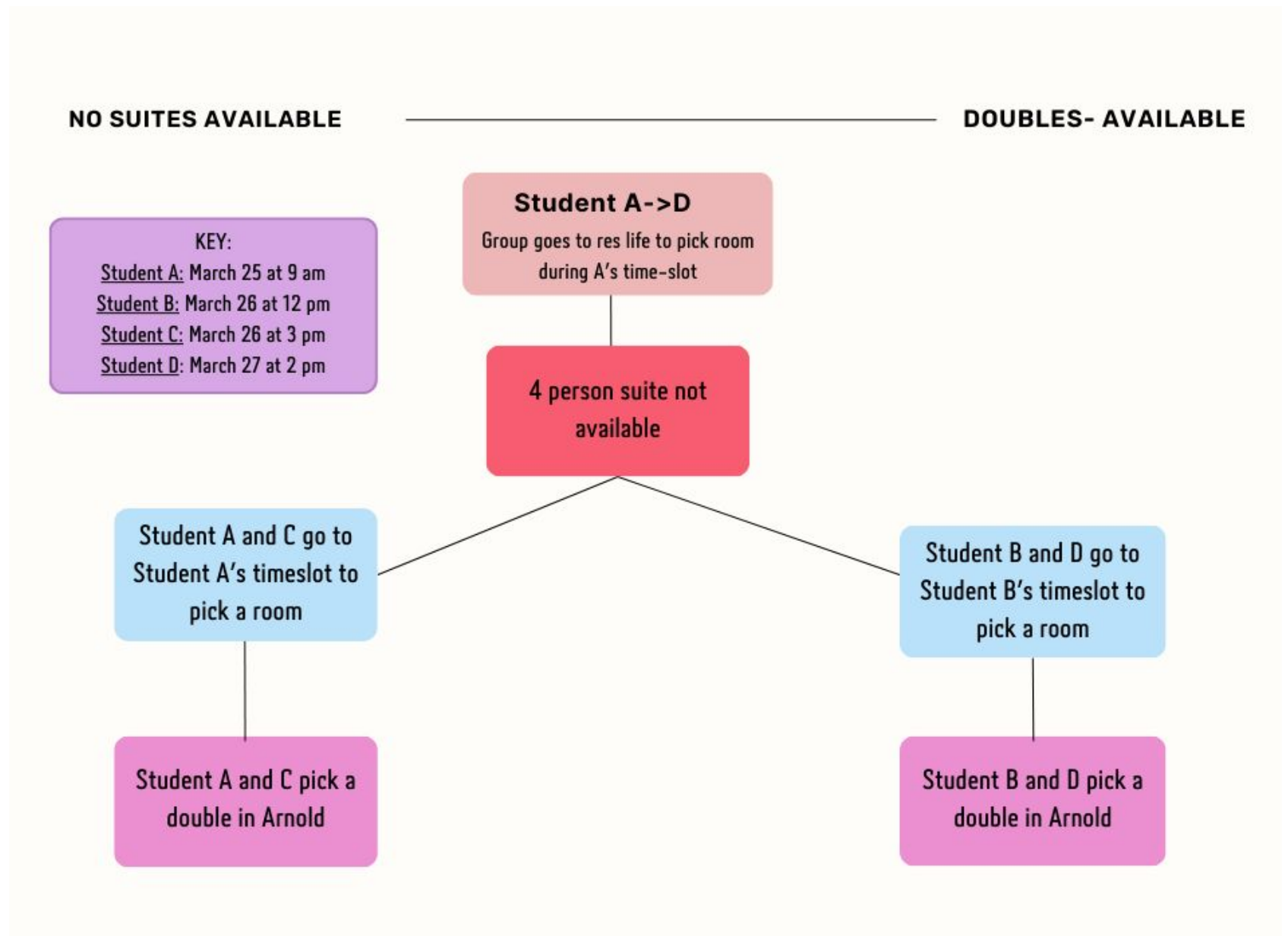
Planning Cont.

- Example of a Group Breaking Up
 - Resident A, B, C, and D want to room together in a 4 person suite in Evans (limited suites available). Resident A has the best time slot of the 4 person group, then Resident B, Resident C, and Resident D in descending order. The group shows up to their selection time slot and realizes all suites, even the 4 person suites, have been selected by people before them. They choose to break up into two groups (A & C and B & D). Residents A & C can select at the time of Resident A's timeslot, but Residents B & D have to come back at Resident B's time slot. Their new goal is to respectively be in two doubles on the same floor.
 - Resident B & D can no longer benefit from Resident A's time slot because the groups has been recalibrated
- Back Up Plan Considerations
 - What new room type are you going for?
 - What's your back up room type?
 - What building are you going for?
 - What's your back-up building?
 - Who is going into selection with whom?

Example Visual



Example Visual 2



Building Details & Room Inventory



Arnold Hall

Singles

- 13 rooms, 13 beds
- RA singles included in count

Triples

- 1 room, 3 beds

Doubles

- 44 rooms, 88 beds

Lounge Space Doubles

- 3 rooms, 6 beds

Bed Total: 110

- 1st floor common area
- Kitchens on all floors
- Elevator
- Air Conditioning and Heat Control
 - One on at a time
- Communal bathrooms
- Laundry on all floors

Dix Hall

- Dix Hall
 - Singles
 - 7 rooms, 7 beds*
 - RA singles included in count
 - FD Singles
 - 3 rooms, 3 beds
 - Doubles
 - 33 rooms, 66 beds
 - FD Doubles
 - 23 rooms, 46 beds
 - Triples
 - 1 room, 3 beds

Bed Total: 126

- Lounges on first, second and fourth floors
- Kitchens on second and fourth floor
- Air Conditioning and Heat Control
 - One on at a time
- Communal bathrooms
- Laundry on first and second floors

Evans Hall

- True Singles
 - No Common Area
 - Community Bathroom
 - 10 rooms, 10 beds
 - RA beds included in count
- Triple in Suite
 - No Common Area
 - Suite Bathroom
 - 2 rooms, 6 beds
- 2 Person Suites
 - Made up of 2 single rooms, a common room, and a suite bathroom
 - 3 suites, 6 beds
- 3 Person Suites
 - Made up of a 1 single rooms, 1 double room, common room, and a suite bathroom
 - 13 suites, 39 beds
- 4 Person Suites
 - Made up of 2 single rooms, 1 double room, a large hallway, and a suite bathroom
 - 3 suites, 12 beds

Suite Total: 21

Bed Total: 73

- Communal lounge in basement, first and fifth floors
- Communal kitchens in basement and fifth floors
- Kosher kitchen in basement
- Elevator
- Air Conditioning and Heat Control
 - One on at a time
- Suite bathrooms
 - Communal bathroom on fifth floor and in basement
- Laundry on second, third and fourth floors
- Affinity Organization Spaces on the garden level

Mesick Hall

- Singles
 - 6 rooms, 6 beds
 - RA singles included in count
- FD Singles
 - 6 rooms, 6 beds
 - RA singles included in count
- Doubles
 - 33 rooms, 66 beds
- FD Doubles
 - 20 rooms, 40 beds
- Triples
 - 1 room, 3 beds
- Lounges on all floors
- Kitchens on first and fourth floor
- Communal bathrooms
- Computer lab on first floor
- Prayer room on first floor
- Meeting room/smart classroom on first floor
- Laundry on second and third floors

Bed Total: 121

North Hall

- Singles
 - 61 rooms, 61 beds
 - RA singles included in count
- Doubles
 - 7 rooms, 14 beds
- Lounge in basement and first floor
- Kitchen in basement
- Communal bathrooms
- Two computer labs in basement
- Laundry on garden level

Bed Total: 75

Smith Hall

- Singles with Bath
 - Made up of a single room and a suite bath
 - 5 rooms, 5 beds
- Doubles with Bath
 - Made up of a double room and a suite bath
 - 21 rooms, 42 beds
- 4 Person Suites
 - Made up of 2 double rooms, a common area, and 1 suite bath
 - 10 suites, 40 beds
- 5 Person Suites
 - Made up of 1 single room, 2 double rooms, a common area, and 2 suite baths
 - 3 suites, 15 beds
- Quadside
 - Mailroom
 - Communal restrooms
 - Prayer room
 - Lounge with projector
- Lounge on first floor
- Kitchen on first floor
- Suite bathrooms
- Laundry on all floors
- Elevator
- Air Conditioning and Heat Control
 - One on at a time

Suite Total: 13

Bed Total: 102

South Hall

- Singles
 - 26 rooms, 26 beds
 - RA singles included in count
- Doubles
 - 7 rooms, 14 beds
- FD Doubles
 - 9 rooms, 18 beds
- Triples
 - 2 rooms, 6 beds
- FD Triples
 - 9 rooms, 27 beds

- Lounges in basement, first floor, and fifth floor
- Kitchen in basement and first floor
- Communal bathrooms
- Laundry in basement and first floor
- Air Conditioning and Heat Control
 - One on at a time

Bed Total: 91

Single Rooms

- Singles in Suites are Available on Room Selection Days
 - Singles in Suites can be used for accommodations depending on what a resident is eligible for, but those accommodations will be placed by ORL
- After Accommodations have been placed and we reserve some true singles for incoming FY accommodations, we may be able to release some true singles for Room Selection Days. We will not know the amount of true singles we can release until closer to room selection days.
 - True Single: Not in a suite, standing alone

Additional Information



Housing Waitlist

- The Returning Student Housing Application Waitlist will open on April 9th at 9am for those that did not get to participate in room selection. If you filled out the application, but did not get picked to participate in room selection, you will need to fill it out again.
- We will provide housing assignments to students by submission date and time when vacancies open, but Simmons Distinguished Scholars will receive priority due to their guaranteed housing.

Opens: April 9th at 9am

Housing Cancellation

- Housing Cancellation Request Form can be found on your Housing Portal
 - You are not letting us know, but rather requesting to be released and must receive approval from ORL
 - You are signing a contract which is legally binding
- There are only a few reasons that one would be released from their contract:
 - Graduating in December of Housing Contract Year
 - Academic Program Ended
 - Study Abroad During Housing Contract Year
 - Leave of Absence
 - Withdrawing From Simmons University
 - Transferring to Another Institution
 - Medical, Physical, or Psychological Condition Necessitates Off-Campus Housing
 - Financial Exigency
 - Dis-Enrolled from Simmons for Financial Reasons
 - Remaining Enrolled, but Requesting to Commute from Home due to Extenuating Circumstances
 - Marriage
 - Parent
 - Called to Active Military Duty
- **Even if approved for release, you are still subjected to the [Refund and Fee Schedule](#)**

Off-Campus Resources

- The REEF Student Support Center - [Housing Access and Off-Campus Resources](#)
- Off-Campus Housing Fair presented by The REEF Student Support Center
 - One will occur in the Spring

Important Dates Overview

February 13th - LLC Application Closes

February 20th - Housing Accommodation Request “Closing”

February 21st - LLC Offers Sent Out

February 23rd - LLC Acceptances are Due

February 27th at 9 am – Returning Student Housing Application Opens

March 4th - March 6th – Room Selection Time Slot Emailed (Range)

March 7th - March 14th – Roommate Group Consent and Verification Submissions Accepted

March 18th - March 22nd – Housing Accommodation Placements & Living-Learning Community Placements

March 25th - March 29th – Room Selection Days

April 1st - April 5th – Room Selection Days

April 9th – Returning Student Housing Application Waitlist Opens