

Merlin At-A-Glance Guide

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Combined Search

Searches all available fields (keywords, filename, photographer, collection, etc.)

Additional Search Parameters

Choose a specific field to search on such as keywords, date created or uploaded, photographer, file extension, etc. You can search on multiple of these at parameters at once, e.g., keywords + date created

Metadata

This field starts collapsed, but if you need any sort of additional file information visible as you browse, you can open this window.

Collections

Browse photography and logos using the collections. The triangles/arrows represent another level of organization. The four squares represents a collection of photography or logos.

Show More

Page between records, if needed.

Home Button
Refreshes Merlin, use this and not the browser refresh.

Download
Download selected assets.

Select
Shows how many assets are selected. Also select all/none.

Sort
Choose a sort option (descending/ascending date, etc.)

Simmons UNIVERSITY

Store It. Find It. Manage It. Share It.

Search

Metadata search...

Keywords

Any All

alum x

Clear Try Search

Metadata

Collections

Shared

University Logos

University Photography

Private (test_user)

20231115-Campus... 11-15-2023 2:25:50

20231115-Campus... 11-15-2023 2:27:05

20231115-Campus... 11-15-2023 2:16:38

20231115-Campus... 11-15-2023 2:28:15

20231115-Campus... 11-15-2023 2:12:01

20231115-Campus... 11-15-2023 2:09:43

20231115-Campus... 11-15-2023 2:16:32

20231115-Campus... 11-15-2023 2:09:58

20231115-Campus... 11-15-2023 2:13:26

20231115-Campus... 11-15-2023 2:09:55

20231115-Campus... 11-15-2023 2:10:48

20231115-Campus... 11-15-2023 12:38:37

20231115-Campus... 11-15-2023 12:39:06

20231115-Campus... 11-15-2023 12:08:43

20231115-Campus... 11-15-2023 12:39:12

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20231115-Campus... 11-15-2023 12:38:22

20231115-Campus... 11-15-2023 12:37:43

20231115-Campus... 11-15-2023 12:36:51

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1 of 3997 records; Sorted by recently input first