Merlin At-A-Glance Guide

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Combined Search

Searches all available fields (keywords, filename, photographer, collection, etc.)

Additional Search • Parameters

Choose a specific field to search on such as keywords, date created or uploaded, photographer, file extension, etc. You can search on multiple of these at parameters at once, e.g., keywords + date created

Metadata

This field starts collapsed, but if you need any sort of additional file information visible as you browse, you can open this window.

Collections -

Browse photography and logos using the collections. The triangles/arrows represent anther level of organization. The four squares represents a collection of photography or logos.

Show More

Page between records, if needed.

Home Button Download

Refreshes Merlin, use this and not the browser refresh.

wnload

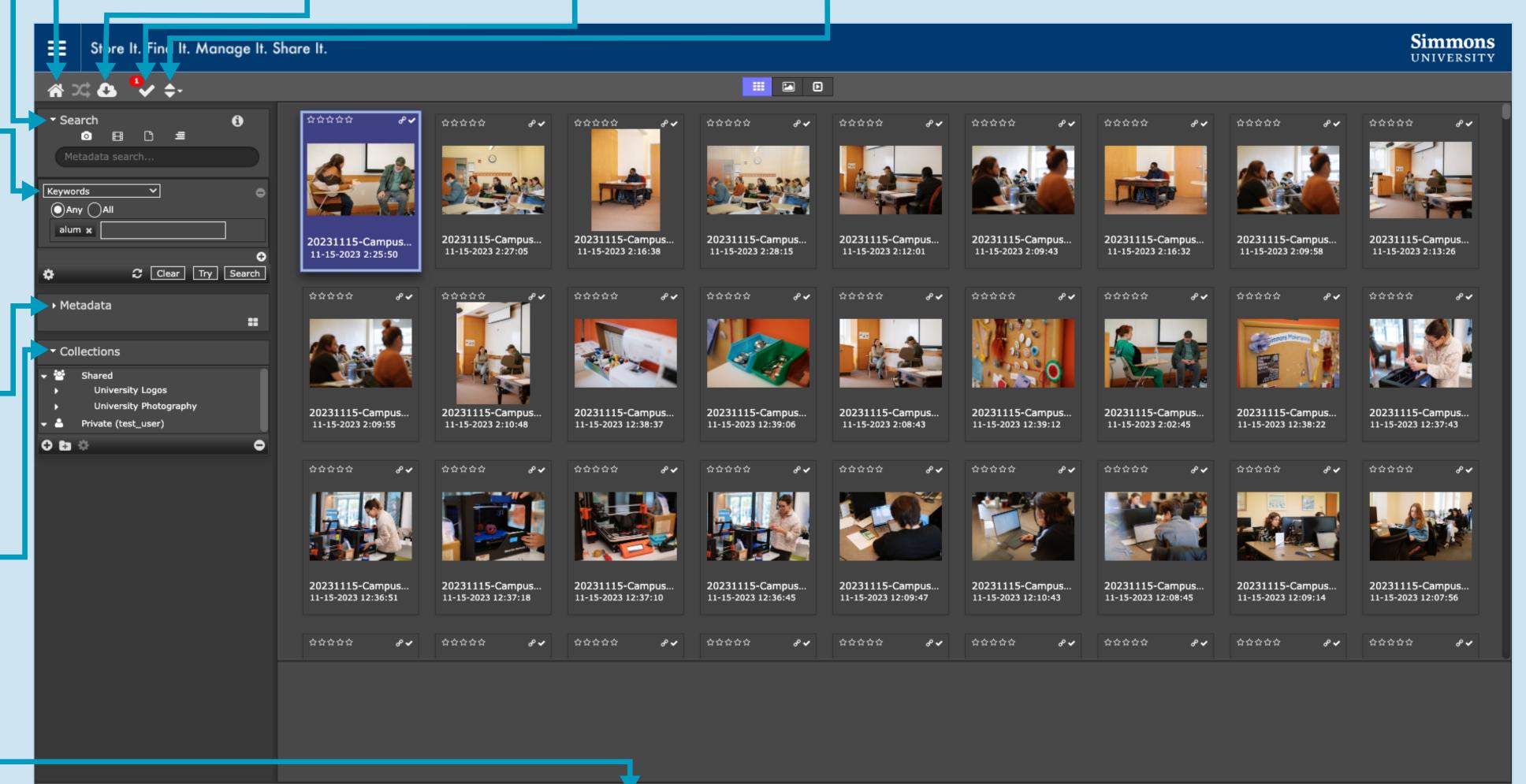
Download selected assets.

Select

Shows how many assets are selected.
Also select all/none.

Sort

Choose a sort option (descending/ascending date, etc.)



of 3997 records; Sorted by recently input first >> 1