

Practicum Liaisons - Guide for Students

What do Practicum Liaisons (PLs) do and how could I be working with them?

- Your PL is a member of the Practicum Education Department Faculty and they are tasked with monitoring and evaluating the practicum education process for their assigned students
- Your PL is available for support and mentorship on your social work practice and professional development
- PLs provide support to agencies in the form of consultation, mediation, advocacy, problem solving, and negotiation
- PLs provide consultation around practicum-related challenges that arise during the semester
- PLs may call for a Level 2 meeting. (see Practicum Education Manual for information on Level 2 meetings)
- Early in the year, your PL will schedule a time to meet with you to get acquainted with your background, learning style, and learning needs, as well as to explain the role of a Practicum Liaison
- Your PL will conduct a minimum of two virtual practicum site visits each year. During the site visit your progress toward learning goals will be reviewed
- Your PL will review Process Recordings and other assignments throughout the year including the Learning Plan, Evaluations, and written assignments
- Your PL will recommend your grade for Practicum Education
- Though rare, if there is any kind of safety concern or incident at placement you should reach out to your PL ASAP

You should contact your Practicum Liaison when:

- You need help understanding a Practicum Assignment in the syllabus
- You are out sick and miss practicum for more than three days
- You are not receiving consistent individual supervision
- You need help understanding feedback you received from your Practicum Instructor
- There is a change of Practicum Instructor at your site
- You are struggling to connect with your Practicum Instructor
- You are falling behind in your practicum work at your agency
- You are falling behind on Practicum Assignments
- A health or medical issue has emerged that might impact Practicum or classes
- You are feeling exceedingly stressed at your placement
- You are beginning to apply for post graduate jobs and would like their input
- You are behind in hours at your placement
- You'd like feedback on your resume
- Supervision feels especially challenging
- You want to problem-solve around an issue that has come up at your placement regarding equity and inclusion
- You have any discomfort with your placement
- You don't have enough cases or learning opportunities at your internship
- You have a success or accomplishment to share!
- When in doubt, please reach out!