

Student-Facing Service Unit Return to “Campus” Guiding Principles

- Schedule flexibility should prioritize both student needs and business needs and should align with the campus efforts to be as face-to-face as possible.
- Student-facing units should organize flexible office schedules ensuring that in-person staff are available and able to conduct all standard transactions to assist students on-ground during business hours.
- Considerations can and should be made to include extended office hours where appropriate.
- To the extent possible, in-person programming should include a virtual option to allow access for students who are not able to attend in person, but are interested in attending.
- Program planning should prioritize fostering a sense of belonging, community, and connection and should be considerate of student’s desire to re-engage in-person.
- Department websites and office signage should clearly state office hours and availability, including how to get business done without visiting the office, where appropriate.

What units do these guiding principles apply to?

Technology Services

Center for Student Success

- Advising
- Center for Global Education
- Office of Accessibility Support
- Tutoring and Writing Support
- Career Education Center

Division of Student Affairs

- Campus Recreation
- Athletics
- Student Support
- Student Activities and Leadership
- Spiritual Life
- Residence Life
- Health Center
- Counseling

Provosts Office

- Community Engagement

OCIE

- Multicultural Center

One-Stop

- Student Financial Services
- Cashier/Student Accounts
- Military and Veterans Services
- The Card Office
- Registrar