STEP Student Experience Data Collection and Analysis/Reporting

Annual Timeline

**Data Collection: Data Collection begins approximately 1-2 weeks before term end**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **MAR** | **APR** | **MAY** | **JUN** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** | **JAN** | **FEB** |
| **GRADUATE** | | | | | | | | | | | | |
| 1. Social work campus-based |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Social work online |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Nursing campus-based |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Nursing online |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Library science campus-based |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Library science online |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other programs |  |  |  |  |  |  |  |  |  |  |  |  |
| **UNDERGRADUATE** | | | | | | | | | | | | |
| 1. Data collection (program only) |  |  |  |  |  |  |  |  |  |  |  |  |

\*will be included in graduate BOT dashboard

**Analysis and Reporting: Reports and Scorecards follow term end approximately 3 months prior**

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|  | **MAR** | **APR** | **MAY** | **JUN** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** | **JAN** | **FEB** |
| **GRADUATE** | | | | | | | | | | | | |
| 1. Crosstabs |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Board of Trustees dashboard |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Analytics Report |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Retention analysis |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Faculty scorecards | 8 times per year, 2 weeks following the end of each term | | | | | | | | | | | |
| 1. Dynamic scorecard update |  |  |  |  |  |  |  |  |  |  |  |  |
| **UNDERGRADUATE** | | | | | | | | | | | | |
| 1. Crosstabs | (fall\*) |  |  |  |  |  | (spring\*) |  |  |  |  |  |
| 1. Board of Trustees dashboard \* |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Analytics report |  |  |  |  |  |  |  |  |  |  |  |  |

\*include data from that term, where applicable

As of February 2020 Faculty scorecards are delivered only to 2U-powered programs: Nursing, Social Work, Behavior Analysis, Public Health, MBA. They are generally delivered within two weeks of the close of a term.