PRODUCTS & SERVICES

High Speed Copying
• Brochures
• Calendars
• Catalogs
• Classpacks
• Flyers
• Invitations
• Labels
• Manuals
• Newsletters
• Postcards
• Posters
• Presentation Materials

Digital Color Printing

Wide Format Printing (Large Posters)
• Mounting and Laminating

Offset Printing

Online Ordering Services

Variable Data Services

Promotional Products

And more!

PRINTING TIPS:
• Design your project for standard paper sizes
• Account for 1/4” bleed around the paper
• Include cut/crop marks for custom sizes
• Utilize website
• For multiple images on one sheet of paper, please use the Step and Repeat method
• To avoid any unforeseen complications with your order consult with a Copy Center Associate in advance

COPY + MAIL RATE SCHEDULE

Copying B+W
<table>
<thead>
<tr>
<th>Paper Size</th>
<th>8.5x11</th>
<th>11x17</th>
<th>12 x 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>B+W Copying</td>
<td>$0.04</td>
<td>$0.08</td>
<td>$0.10</td>
</tr>
<tr>
<td>per impression includes 20lb. White paper</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Color Copying
<table>
<thead>
<tr>
<th>8.5x11</th>
<th>11x17</th>
<th>12 x 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.18</td>
<td>$0.36</td>
<td>$0.40</td>
</tr>
<tr>
<td>per impression includes 20lb. White paper</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Large Format Printing (posters)

Color Print (matte paper) $7.00
Color Print (gloss paper) $8.00
(additional services do not include print cost)
Laminate $4.00
Foam Core Mount $5.00
Mount and Laminate $8.00
Grommetts each $1.00

BINDING PRICES

Cutting $1.00 per cut
Padding $0.20 per pad
Folding $0.01 per sheet
Saddle-stitch $0.20 per book
Scan $0.04 per page
Laminate (8.5x11) $1.00 each
Laminate (11x17) $2.00 each
Tape Bind $1.80 per book
Spiral Bind $1.10 per book
GBC Bind $1.10 per book

Now Accepting – Fenway Card, Master Card, Visa, American Express, Cash and Checks (Simmons Departments Account numbers and Purchase Order numbers)