

## **Course Buy-out Policy**

Academic year (AY) salary recovery from externally sponsored programs is encouraged, but entirely voluntary, at the discretion of each investigator. Faculty can designate grant funds to buy out time from their typical teaching load with the approval of the Department Chair and the Dean to further their research endeavors. It is essential to ensure that grant budgets have appropriate calculation and allocation of salary and fringe benefits and are approved by the sponsoring agency.

### **1 course buy-out: (to be covered by external or internal award funds)**

Tenure Track faculty:  $1/6$  (of the regular teaching load) = 16.7% of the base salary and benefits

Contract/NTT faculty:  $1/7$  (of the regular teaching load) = 14.3% of the base salary and benefits.

Faculty with other than a 6 or 7 course teaching load may receive a one course buy-out when grant funds cover the appropriate teaching load percentage (e.g., 25% for a 4 course load; 20% for a 5 course load).

When Principal Investigators (PIs) choose to recover AY salary and associated fringe benefits from grants it cannot exceed their AY effort on the corresponding grant-funded projects.