Simmons University Technology Procurement Guidelines

Any purchase of computer hardware, software, or technology services should be initiated via a request to the [Service Desk](#).

We will work with you to clarify your needs, determine the best solutions, and find the right vendors. Technology has a range of special pricing agreements and service

To request a technology purchase, please complete the request form available at:
http://servicedesk.simmons.edu/getsupport/techpurchase

For additional information about the procurement process, visit
http://servicedesk.simmons.edu/articles/index.php?action=showEntry&data=4892